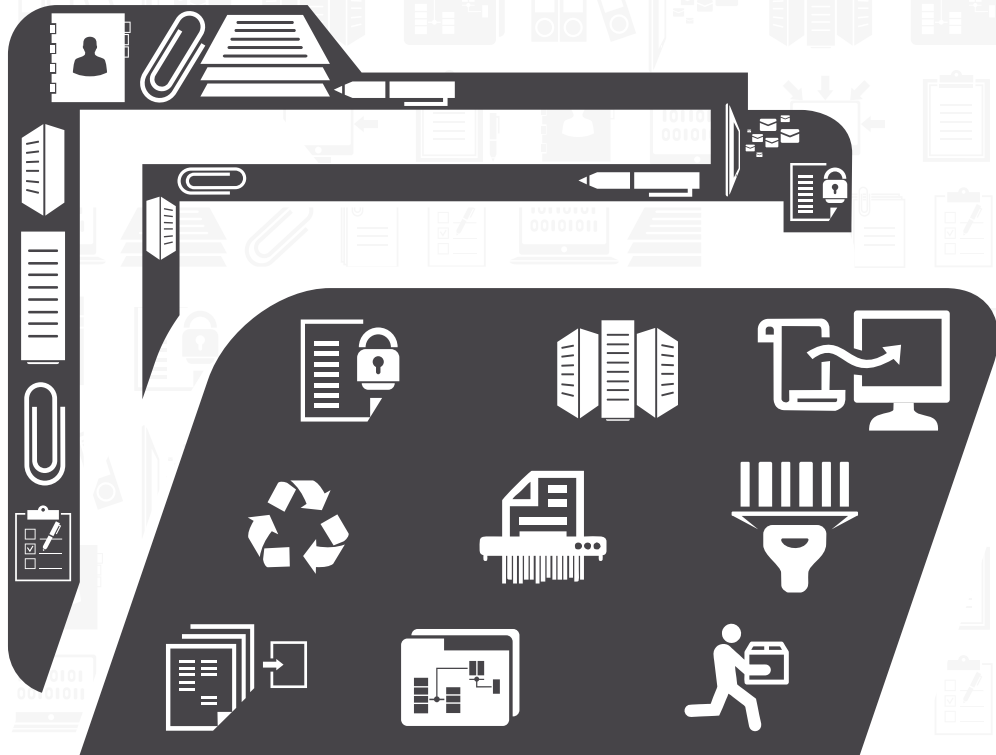


PERPETUATE YOUR BUSINESS



**WE ANALYZE, OPTIMIZE,
FORMULIZE, INTERNALIZE, SYNCHRONIZE,
YOU CAPITALIZE**

**RECORD
MANAGEMENT
SERVICES**



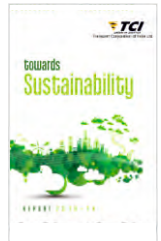
Group Profile

Vision

TCL Group should be a **Customer Oriented, Multi Technology, Multi Specialist** transport system in the Indian and International markets, with a **proven commitment to excellence** in every facet of activity and **pursuit of value based policies to satisfy aspirations** of society, customers, vendors, employees, shareholders and the transport industry.

Group Credibility

- Incorporated in 1958, as a "One Man, One Truck, One Office" company, now India's Leading integrated supply chain and logistics solutions provider.
- Extensive own infrastructure of 1000+ real time ERP enabled offices, modern warehouses of over 11 million sq.ft covered area with 6000+ strong workforce.
- TCL takes pride in being a good corporate citizen by adhering to good corporate governance practices and undertakes social economic welfare activities under the aegis of TCL Foundation.



Values that drive the Company



Customer Focus

For the customer with the customer



Ownership

To work with the passion of an entrepreneur, be self motivated & take pride of belonging with the company



Responsiveness

To make customer responsiveness our core competency and align all aspects of business to deliver our best

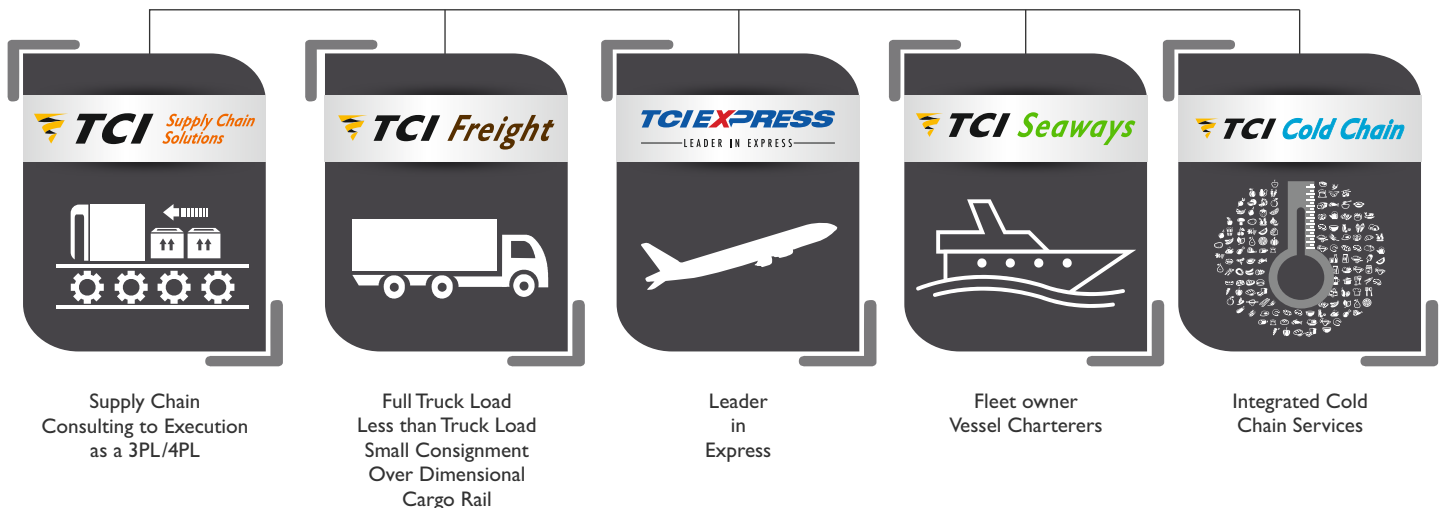


Empathy

To incorporate emotional intelligence into our day to day operations & create an enabling work environment ruled by respect for one and all

Single Window Solutions

It is with the amalgamation of many complimenting forces that a complete solution emerges. Group TCL has moved seamlessly internally within its divisions and externally across boundaries to serve business among various industry verticals by being an intrinsic part of the customer's logistics process.



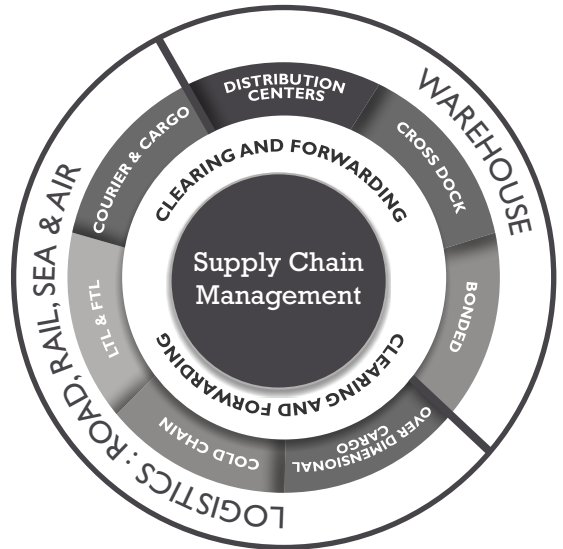
Mission →

To be the **Most Admired** service provider of Integrated Supply Chain Solutions. To **Deliver Value** to our customers and stakeholders by adopting best practices and continuous innovation.

Supply Chain Management : Conceptualisation To Execution

TCI SCS brings in a lot of commitment in its partnership with its clients.

Being in a mission critical service industry, we design system and processes around your wish-list and monitor operations to the last detail in ensuring an agile and lean supply chain for you.



Consultancy

With successful case studies of Network Design and Supply Chain Re-engineering across various industries, TCI SCS is well equipped to offer the best solution for your supply chain.

Our consulting service can help you achieve the same through its bouquet of services that ranges from:

- Supply Chain Strategy Design
- Distribution Network Modeling and Optimization
- Warehouse / DC Design
- Inventory Planning, Management and Reduction



Production Logistics:

- Just-In-Time (JIT)/ Just-In-Sequence (JIS)/ Vendor/ Co-Managed Inventory (VMI/ CMI)
- Inplant Stores and Finished Goods Warehouse / Yard Management.

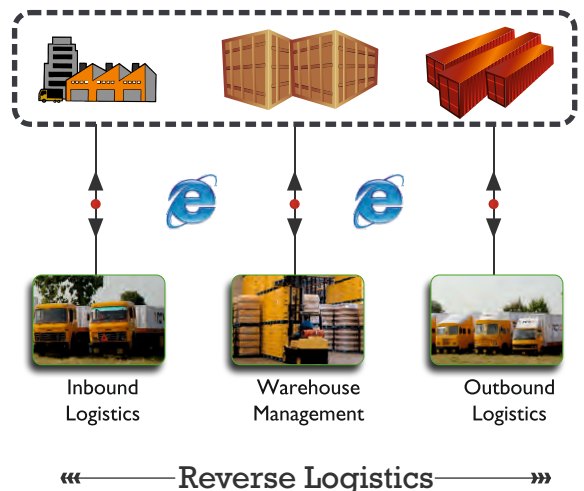
Finished Goods Logistics / Freight Desk Management:

- Demand Chain Management from Production/Import to Customer.
- Multi-Modal and Specialised Logistics Solutions.
- Consolidation of Carriers under a 24x7 Control Tower.

Warehousing / Distribution Centre Management:

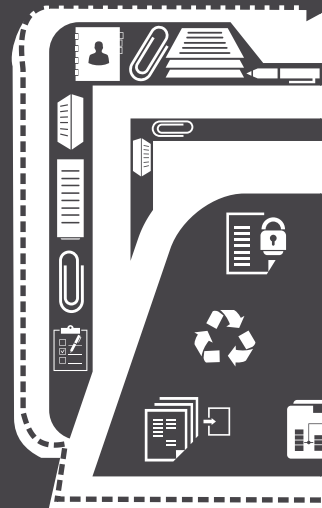
- Modern high-rise Warehouses equipped with WMS and RF enabled HHT for efficient throughput.
- Import / Export Custom and Excise bonded warehouse.
- Value Added Services from kitting to Light Assembly.

Collaborative Supply Chain Execution



“Perpetuate”

Your Business with TCI Supply Chain Solutions’



A systematic records management program adds value to business operations by increasing operational efficiency. TCI RMS offers solutions for many different industries including:



Manufacturing



Shipping
& Logistics



HR & Legal



Telecom



SME



Retail



Health Care
& Medical



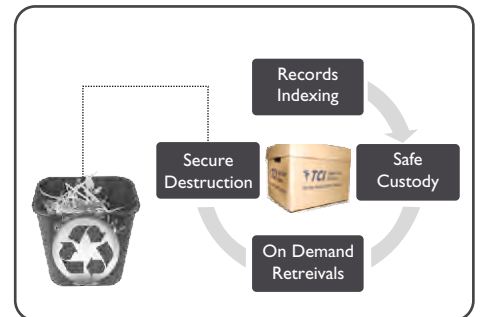
Finance
& Accounts



Hotel



- Records are a valuable corporate asset, but Unmanaged records cause clutter, consumes executive time Unretrievable records may have a statutory and legal impact as well.
- RMS however enables Store, track, retrieve and deliver your records at you convenience.
- We manage the complete life cycle of records, offering a wide range of services, including: Indexing, secure storage, retrievals, pickup & delivery, Post life cycle Secure destruction and environmental friendly disposal of shredded records for recycling.



Benefits of RMS

Legal Compliance

- Ensuring compliance with legal and regulatory record keeping requirements, there by avoiding penalties.
- Enabling your record in civil litigations, government requirements and the legal discovery process.

Cost Saving

- Saving of office/buildings space & higher rental cost.
- Unlocking of prime office space.
- Saves lot on manpower cost.
- Reducing the time and effort required to reconstruct vital information in event of disaster, theft, or other losses.



Facility Attributes

- Security system 24 hours a day along with CCTV Surveillance & recordings.
- NDA with all employees.
- Strict authorization and approval policies
- All wiring are inside heavy duty conduits
- Biometric access control ensures unauthorized people are not allowed in the storage area
- Fire alarm systems along with smoke detectors for early detection are connected with hooters and fire extinguishers at all strategic location.
- Dynamic random storage system to ensure more security for your vital records.



RMS Services Offerings

Secure Storage & Management

- Safe and Secure Storage Facility.
- Complete Accessibility.
- TCI - Online Web Access.
- Unique Confidentiality with Random Storage.
- Inview Facility at Storage Centers.
- Trained Operational Team.

Indexing & On Demand Retrievals

- Pan India Records Pickup / Delivery.
- Document Insertions / Refiling.
- Logical Detail Indexing of Files.
- Online Retrieval & Physical Delivery.
- Physical Delivery with TAT.

Within 4Hrs

Same Day

Next Day

Document Management Services (DMS)

- Scanning, OCR (Optical Character Recognition) & Document Indexing Services.
- Providing Web Search and Instant Access to information & Document Via the Internet.
- View / download / Print Document -24X7.
- Document Access Control at Various Levels.

Retention Management & Secure Destruction

- Maintaining Records Retention Schedules.
- Regular Alert on Expiry of Retention Period.
- Authorization Based Destruction.
- Environmental Friendly Disposal of Shredded records for recycling.
- Certificate of Destruction.



TCI Record Management

TCI Record Management offer pick up right from client's doorsteps, indexed storage of active and inactive records, to quick retrieval with authorization controls levels and delivery of required documents. With state of art facilities, IT backup and nationwide reach enable our team to provide high standard of service. TCI RMS provides the expertise and advanced records management and secure document destruction systems needed to help client achieve enhanced safety and security, increased efficiency and control, lower costs, and best of all peace of mind.

AWARDS AND ACCOLADES

**“Manufacturing
Supply Chain
Service Provider
of the Year –
Overall”**

Presented
By
Kamikaze
B2B Media
Consecutively
from
2014 to 2018

**“Best
Warehouse
Management”**

Presented
By
Indian
Chamber of
Commerce
Year 2018

**“Effective
Retail
Through
Supply
Chain
Award”**

Presented
By
Asia Retail
Congress
Consecutively
from
2011 to 2018

**“Domestic
Logistics
Services
Company
of the Year”**

Presented
By
Frost
& Sullivan
Year 2015

**“Manufacturing
3PL Service
Provider of
The Year”**

Presented
By
Kamikaze
B2B Media
Year 2014

**“Fleet
Owner of
The Year in
The
Automotive
Segment”**

Presented
By
Mahindra
Year 2013

**“Supply Chain
Innovation of
the Year
for
E-Commerce”**

Presented
By
Kamikaze
B2B Media
Year 2015

**“Company
of The Year”**

Presented
By
Express
Logistics &
Supply Chain
Conclave
Year 2017



A division of Transport Corporation of India Ltd.

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